

Our Group is a one-stop precision engineering solutions provider and machine tool manufacturer and distributor. Headquartered in Singapore, we have production and sales and service operations in the PRC. We serve customers from a wide range of industries including precision machine tool engineering, energy, electronic/ semi-conductor, automotive, oil, gas and marine, and aerospace industries. Our geographical markets are worldwide including the PRC, Europe and the Asia-Pacific region.

ACCOUNTS EXECUTIVE

The Accounts Executive supports the financial goals of the company by ensuring the effectiveness of accounting activities. This includes financial reporting and management of internal controls. Instructs financial teams for the procedural reporting practices in order to maintain a constant watch on budgetary concerns. Oversees the company's financial status, devise new procedures to help cut costs and implement protocols.

Job Description

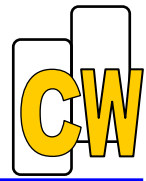
- Handle full sets of accounts.
- Manage inter-company transactions and reconciliations.
- Prepare GST returns and other reporting requirements.
- Manage cash flow of the company, including funding requirement.
- Prepare monthly reporting financial account.
- Handle month end closing and journal entries.
- Provide guidance to Account Assistant by coordinating activities and answering questions.
- Any ad-hoc duty as and when assigned by the management.

Job Requirement

- Candidate must possess at least a Degree in Finance or Accountancy, ACCA or equivalent.
- At least 2 years of working experience to handle full set accounts.
- Preferable to have some work experience of Letter of Credit and Trust Receipts (Trade).
- Bilingual in English and Mandarin to liaise and correspond with Chinese speaking associates.
- Positive working attitude and willing to learn.
- Committed, meticulous and a good team player.

Salary Range

- Negotiable, Commensurate with relevant experience.



Working Hours

- 5 days work week.

Interested applicants, please submit a detailed copy your updated resume in MS Word format indicating your last drawn and expected salary, reasons for leaving and availability to commence work to the following email address: hr@cwgroup-int.com

We regret that only shortlisted candidates will be notified.